

**ANERT**  
PMG, Thiruvananthapuram 695033

No.ANERT-TECH/306/2018-PJO(IT)

20/10/2018

**Circular**


**Sub.:** ANERT – BuyMySun portal – Payment stages and Release of incentive amount to vendors – reg.

1. ANERT had developed the eMarketplace BuyMySun (www.buymysun.com) and the programme management (PMS) portal by entrusting the development to Keltron (as part of the 2017-18 Plan Programme). The eMarketplace and PMS was launched on 5-Jun-2018 with the empanelled vendors of ANERT listing their products and ANERT approving them.
2. As per item I.18 of the AS for 2018-19 Plan Programmes of ANERT, sanction has been given to provide 10% introductory incentive for all products purchased through BuyMySun portal.
  - The incentive would be on product order value (POV), till the total POV of all orders reaches ₹20 crore (Total incentive ₹2 crore from plan funds)
  - Here, POV would be product price less vendor discount, if any
  - Any additional charges for installation or inspection charges (post installation inspection), which may be added as optional, will not be added to POV
  - The incentive would be transferred to the vendor after installation/ commissioning.
3. The transfer of payment received through online payment in BuyMySun and release of subsidy, if any, shall be as follows:
  - a. Customer shall pay full amount online for normal products which are delivered to customer [like Solar lantern]. Payment shall be released to vendor on successful delivery of products. ANERT's introductory incentive of 10% would be released when the delivery details are uploaded. Subsidy, if any, shall also be released like this.
  - b. For installation products (those that require feasibility check, etc.) customers shall make and initial part payment for feasibility check and the remaining payment can be fully online or direct to vendor through other means ('offline payment') as decided by the vendor.

In this case, the different stages of payment by customer in BuyMySun portal shall be as follows.

- i. Initial payment: Feasibility study charges (part of the product cost) - ₹1000 shall be made online by customer. ANERT shall release this payment (Stage 1) to vendor [reducing the license fee of 2.5% and GST for this fee] within a week or two on completion of feasibility study (using m-ANERT mobile app). For subsidy programmes, an application-registration fee (e.g. ₹2000 for solar rooftop power plants) should also be paid by customer along with the feasibility payment (which is in addition to the product cost).
- ii. Balance payment: Two modes are possible: (i) full online payment at the time of ordering, or (ii) minimum payment online, and the remaining directly to vendor (offline payment). The amount including subsidy, but less any discount or incentive has to be paid by customer. These are detailed below:
  - a. If the customer/vendor chooses full online payment mode, the payment received shall be released to vendor in stages as follows:
    1. Stage 2 – 25% within a week or maximum 2 weeks of receipt of payment
    2. Stage 3 – 25% on vendor uploading the invoice and arranging despatch of equipment
    3. Stage 4 – 25% on submission of installation report and verification. For off-grid system which can be commissioned along with installation, this can be entire balance amount (~50%)
    4. Final stage (if required) – Entire balance (~25%) on commissioning (including connectivity) for On-grid solar power plants.
  - b. If the customer/vendor chooses offline payment mode, then 2.5% license fee will have to be paid online along with GST of this amount. Remaining amount can be collected by the vendor in offline mode in stages agreed between them.
- iii. ANERT's introductory incentive of 10% would be released to vendors only if all the stages are updated in BuyMySun by vendor and they have submitted the reports through m-ANERT.
- c. The subsidy amount will be released as DBT to customer through Aadhar seeded bank account.
- d. For NRI customers who may not have Aadhaar seeded bank account, and for non-profit institutions eligible for subsidy, they should provide bank details and upload bank passbook front page copy.

4. The operation of BuyMySun is likely to be entrusted to a third party in future, in which case the weekly/bi-weekly transfer of amount to vendors mentioned above, would be changed to 2 to 5 days from receipt of payment.



**DIRECTOR**

Copy to:

- 1) GM, FM, D(T), SPM, Scientists, POs, TOs, JMs, Project Coordinators, PEs (through email)
- 2) All District Offices of ANERT (through email)
- 3) Helpdesk personnel
- 4) All ANERT Empanelled vendors (through email)